

Adventure Trust For Girls

Data Protection Privacy Notice

Processing activity: holding information in relation to grant applications.
Lawful basis: Contract

The Data Controller

Committee of the Adventure Trust for Girls
Address: c/o 28 Richmond Road, Exmouth, Devon, EX8 2NB.
Contactable by emailing aferrero@eastdevon.gov.uk or info@adventuretrustforgirls.org.uk

The Data Controller's Representative

Chairman, Mrs Fowler
Contactable by emailing aferrero@eastdevon.gov.uk

The Data Protection Officer

Secretary, Mrs Ferrero
Contactable by emailing aferrero@eastdevon.gov.uk

What personal information do we hold?

Your name, address and where you have provided them, email address and telephone number; and activity for which the grant is applied for.

Use of your personal information

We use your personal information for the purpose of determining if we can provide you with a grant for your project. We may also contact you to ask for assistance with publicising the Trust at the Open Evenings and other presentation opportunities.

Who will receive or see my personal information?

Your personal information will be held by the Committee and will be available to be seen by the Committee members in connection with deciding on the grant application. Your information will not be shared outside on the Trust without your specific authorisation.

Retention

Your personal information will be held as part of the financial records we are required to keep for a period of fourteen years.
If you are unsuccessful in your application for a grant from us you may ask us to delete your details following notification of our decision by emailing aferrero@eastdevon.gov.uk

Transferring personal information outside of the EU

Your personal information will not be transferred outside the EU or to any international organisations.

Your rights

You have the right of access to your personal information and the right to ask us to correct it if the information is inaccurate.
Because we are using your information on the basis that we are providing a financial grant for you then you do not have the right to have your personal data erased.

If you are unhappy about how we hold your data please make a complaint to the Chairman of the Adventure Trust for Girls by emailing Mrs Fowler at aferrero@eastdevon.gov.uk or info@adventuretrustforgirls.org.uk

If you are still unhappy after contacting us, you can complain to The Information Commissioner (ICO). This is the UK's independent body set up for uphold information rights. The ICO can help and advise you on all matters relating to data protection.

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF
Tel: 0303 123 1113 <https://ico.org.uk/>